1. **Request from the national authorities to conduct a MAPS assessment**
   - R: Country
   - A: Country
   - C: N/A
   - I: Secretariat / Institutions

2. **An assessment steering committee (ASC) is put in place by the authorities**
   - R: Country
   - A: Country
   - C: N/A
   - I: Secretariat / Institution

3. **The Assessment’s Technical Advisory Group (ATAG) is established by the Secretariat**
   - R: Secretariat
   - A: Secretariat
   - C: ASC / Lead institution / Institutions
   - I: N/A

4. **The concept note is drafted, then reviewed by the members of the ATAG**
   - R: ASC / Lead institution
   - A: ASC
   - C: ATAG
   - I: Secretariat

5. **The concept note is reviewed by the Secretariat for compliance certification**
   - R: Secretariat
   - A: Secretariat
   - C: N/A
   - I: ASC / Lead institution / ATAG

6. **Terms of reference are drafted by the Secretariat**
   - R: ASC / Lead institution
   - A: ASC / Lead institution
   - C: N/A
   - I: Secretariat

7. **The assessment team is assembled/recruited**
   - R: ASC / Lead institution
   - A: ASC / Lead institution
   - C: N/A
   - I: Secretariat / ATAG

8. **The assessment team conducts the country context analysis**
   - R: Assessors
   - A: Assessors
   - C: Stakeholders
   - I: ASC / ATAG / Lead inst.

9. **The assessment team writes, presents and circulates the draft report for comments**
   - R: Assessors
   - A: Assessors
   - C: ASC / ATAG / Lead inst.
   - I: Secretariat

10. **Comments to the assessment team are sent in up to 4 weeks**
    - R: Stakeholders / ASC / ATAG / Lead inst.
    - A: ASC / ATAG / Lead inst.
    - C: N/A
    - I: Secretariat

11. **Assessment team addresses comments, produces final version for non-objection from ATAG**
    - R: Assessors
    - A: Assessors
    - C: ASC / ATAG / Lead inst.
    - I: Secretariat

12. **The ATAG reviews the final report and issues its non-objection**
    - R: ATAG, Lead inst.
    - A: ATAG, Lead inst.
    - C: ASC
    - I: Secretariat

13. **The Secretariat carries out its compliance review and issues the MAPS seal**
    - R: Secretariat
    - A: Secretariat
    - C: N/A
    - I: ASC / ATAG / Lead institution

14. **The final report is published if accepted in the concept note**
    - R: ASC / Lead inst. / Institutions
    - A: ASC
    - C: Stakeholders
    - I: ASC / ATAG / Lead institution

15. **Assessment follow-up (beyond the MAPS)**
    - R: ASC / Lead inst. / Institutions
    - A: ASC
    - C: Stakeholders
    - I: Secretariat

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**Legend**
- **R** = Responsible
- **A** = Accountable
- **C** = Consulted
- **I** = Informed